

Checklist for Application Process

All materials must be sent together in one envelope by the application deadline of 5/31/2025 to: **Elena Gainey MD, RDMS, RVT Radiology Department, Henry Ford Hospital, 2799 West Grand Blvd, Detroit Michigan 48202.**

Do not mail in the application unless you can check "Yes" to each:

Yes	No	Item Name/Description
<input type="checkbox"/>	<input type="checkbox"/>	1. Completed application form
<input type="checkbox"/>	<input type="checkbox"/>	2. Statement as to why you wish to choose sonography as a profession
<input type="checkbox"/>	<input type="checkbox"/>	3. Official high school transcript/GED, with a minimum GPA of 2.0. HS transcripts do not need to be sent if candidate's date of graduation is more than ten (10) years from date of application.
<input type="checkbox"/>	<input type="checkbox"/>	4. Official college transcript(s) including proof of a degree, with a minimum GPA of 3.0 Foreign transcripts must be pre-evaluated by Educational Credential Evaluators, Inc. http://www.ece.org or by www.wes.org
<input type="checkbox"/>	<input type="checkbox"/>	5. Official allied health program transcript, if such program were attended (minimum GPA of 3.0)
<input type="checkbox"/>	<input type="checkbox"/>	6. Two typed and signed letters of recommendation, on letterhead stationary, from individuals to whom you were professionally responsible (teachers, program directors, managers, or physicians)
<input type="checkbox"/>	<input type="checkbox"/>	7. Two semesters of college math (must include algebra and trigonometry) (minimum GPA of 3.0)
<input type="checkbox"/>	<input type="checkbox"/>	8. Human anatomy and physiology I & II with Lab (minimum GPA of 2.8)
<input type="checkbox"/>	<input type="checkbox"/>	9. Pathophysiology (human anatomy pathology) (minimum GPA of 2.8)
<input type="checkbox"/>	<input type="checkbox"/>	10. College physics (any level except astronomy) (minimum GPA of 2.8)

Yes	No	Item Name/Description
<input type="checkbox"/>	<input type="checkbox"/>	11. Medical terminology (minimum GPA of 2.8)
<input type="checkbox"/>	<input type="checkbox"/>	12. Medical ethics and law (minimum GPA of 2.8)
<input type="checkbox"/>	<input type="checkbox"/>	13. English or communication (minimum GPA of 2.8)
<input type="checkbox"/>	<input type="checkbox"/>	14. Documentation of a minimum of 40 hours of observation in a sonography department (at least 20 hours completed at Henry Ford Hospital).
<input type="checkbox"/>	<input type="checkbox"/>	15. Proof of licensing/registration, if an RT, RN, or MA
<input type="checkbox"/>	<input type="checkbox"/>	16. Application fee of \$60 (make check payable to Henry Ford Hospital)

All science courses must have been completed within the past ten (10) years of application to the DMS program.