

OAP/ Advisory Committee meeting- January 25<sup>th</sup> 2021—Meeting Notes

<p>Members present:</p> <p>Mary Kleven, Program Director APH, Southfield/Novi</p> <p>Ken Budnick, Clinical Coordinator, APH Southfield/Novi</p> <p>Lou Bischoff, Director, APH Southfield/Novi</p> <p>Liz Layer, APH</p> <p>Jennifer Miner, Clinical Instructor, APH</p> <p>Sue Birli, community member</p>		
Follow up from previous OAP meeting:	Who	When
Mission Statement was passed out and discussed. Carried over without changes.	Ken Budnick (1) Jen (2)	1/2021
2020 Assessment Plan was passed out and reviewed for possible changes for 2021 assessment plan.	Ken Budnick (1) Jen (2)	1/2021
Goals and SLOs were carried over.		
Overall GPA: 97 %. Benchmark met; will continue to monitor.		
Clinical GPA: 98%. Benchmark (90%) met. Will continue to monitor.		
Attrition: 0%. Benchmark (<40%) met.		
Registry Results: 92% Benchmark (75%) met.		
Our ARRT annual report showed that our graduates were right on par with the national average. (slightly above .3) Great job.	M.Kleven	1/2022
Discussion regarding benchmarks for SLO #6 and #7; should we drop benchmarks for 3rd and 15th month. Motion carried to leave benchmarks the same as the previous three classes met the benchmarks with little concern. PD wants to work on creating a consistent protocol usage across the different sites.		
Will continue to gather info to do analysis of the "knowledge" component of the twelve week evaluations to find any trends in students' retaining knowledge. This tool was added to SLO #7.		
Will start using twelve week categories of "performance/skills" and "cases" moving forward in SLO 8; to assess growth in their profession. Students should be doing more not less and they grow to continue improving their skills set.	K. Budnick (1)/ J. Miner(2)	1/2022

<p>Adding St. Catherine documentation has allowed PD to evaluate what areas students are not retaining prior to taking the registry; may need to incorporate more review at the end of the year. Students are not retaining Imaging Procedures and Equipment (now Safety).</p> <p>Analysis of the Assessment plan is that useful information is being discovered by the PD. Different ways of using tools that we already have will improve assessment. St. Catherine tests will be used to analyze areas of weakness during the program and lack of understanding of already learned material. Benchmarks for St. Catherine tests for information they must know must be lowered; I will be dropping them to 3/4 the value in all categories, with an increase in 5% every three months until we stop taking them. Motion carried over for change.</p> <p>For SLO #3 New tool needed to assess students' understanding of utilizing radiation protection. Started assessing students' average dose for their 1st year and 2nd year in the program. Need to know that students are wearing a badge appropriately so, may use Intro to Rad quiz on rad protection to determine early understanding of radiation protection principles, which includes where to wear their badge during procedures.</p> <p>The Program Director developed a quick fact sheet for how/when to remove points (will be sent via email to preceptors); Ken will begin inquiring about concerns from each preceptor each month during his clinical rounds.</p>	M.kleven	March 2020
Current Issues:		
<p>Job Placement – 100%. Benchmark (75% in 12 mos.) met.</p> <p>All 2020 graduates found a job within three months of graduation if they wanted one; Several students have stayed in X-ray, while others have found positions in advanced modality training programs: CT(1) or MR(2).</p>	Stay the same	M. Kleven

Will need to remain vigilant with the 2021 class to ensure completion of competencies in a timely manner. May need to adjust deadline competency dates due to lost clinical time, i.e. GIs, OR procedures, and portable exams.	M.Kleven	September 2020
I am planning an update for our policy for becoming/ remaining a preceptor. I will introduce it at our next meeting (with opportunity for discussion) regarding the changes. I am going to have Ken go through the return on twelve week evaluations from our preceptor team to determine if preceptors are giving feedback as they are supposed to. Also, as people keep leaving due to Covid/ vaccine mandates, etc., there needs to be a change that allows the students to reach competency when he/she is paired up with a non-preceptor registered technologist .	M. Kleven	Adv. committee 7/21
PD will develop a tool for Clinical Coordinator (Ken) and I use to sit with the students to evaluate images that they have taken. This tool could be used to assess the student's ability to assess their evaluation criteria/ positioning/ techniques. This is an idea that needs to be implemented.	M. Kleven/K. Budnick	ASAP
No further concerns from the floor were brought. Meeting adjourned.		
Next meeting: July 2021 advisory meeting		