

## **Security & Safety**

### **Disaster Plan; Part 1**

rev. 3-25

The Hospital has developed a disaster plan to deal with situations that may require emergency schedules and procedures to be followed by all hospital personnel. In times of emergency, each student is part of an organized plan and is responsible for carrying out the procedures in the Code Triage Internal or Code Triage External disaster plans. Details of the specific procedures for your area are available in the Diagnostic Imaging Department. Students in the x-ray program are enlisted to help with transporting patients to and from diagnostic areas in the hospital. It is your responsibility to be familiar with the procedures.

Part 2:

This portion of the disaster plan was developed in response to the COVID-19 epidemic. This plan will be followed for any other uncommon disasters in which there is a loss of building accessibility that may occur due to any natural disasters including tornadoes, floods, earthquakes, and any other pandemics.

### **Student Learning and Operation**

Didactic Education will continue in the form of online classes and coursework. Concerns that need to be addressed, will include:

1. Determining if students and staff have adequate equipment for participating in online learning.
2. Training of staff for online learning (whether at home or within the hospital).
3. Training of students for online learning.
4. Discuss and implement how assignments will be distributed and returned.
5. Discuss and implement how tests will be conducted.
6. Discuss attendance protocols.

### **Clinical Education**

1. Suspended from clinical rotations until appropriate PPE and staffing requirements are appropriate. Read Policy and Procedures\* to learn how that progression will work.
2. Students will be scheduled to come in for clinical labs in small groups (less than six) during "clinical hours".
3. Students will be able to schedule time to perform clinical simulations on an individual basis.
4. Students will be able to schedule online clinical study time on an individual basis, (computer programs, simulation program, ASRT modules, etc.)

5. Students will perform end of semester clinical requirements with a singularly scheduled non-cohort student.

### **Policies and Procedures\***

As a containment strategy to reduce the potential spread of COVID-19 and with keeping with recommendations from the Centers of Disease Control and Prevention (CDC), and state and local health departments, Henry Ford Providence Southfield Hospital School of Radiologic Technology will be taking measures to ensure clinical continuity and academic progression for our students.

1. Currently, all students are **NOT** required to be vaccinated for the COVID -19 virus prior to entering the program. Students who are feeling sick or have tested positive for COVID 19 will not be allowed to come to class or clinical: Symptoms could include:
  - a. A temperature greater than 100.0 degrees F.
  - b. Have exhibited any COVID-19 symptoms (cough, fever, flu-like symptoms) within the last 72 hours.
  - c. If a student is feeling ill or has tested positive, they must self-report using the screening tool. The student must follow the directions as given. Missed time will be calculated in their bank. A student may request to attend class virtually during their quarantine time to not fall behind in class.
2. Students may wear a hospital mask when in the building and caring for patients.
3. Students are **able** to provide care to patients on the designated COVID units as long as they are given the appropriate PPE to protect themselves.
4. Students are **able** to provide care to patients in isolation as long as they are given the appropriate PPE to protect themselves.
5. Students are able to perform exams on PUI (person under investigation) patients while wearing the appropriate PPE.
6. Below is a link for reporting yourself if you believe you may have COVID,

Self-reporting is required to keep everyone safe; you must follow the instructions given by Henry Ford regarding your diagnosis.

[https://daily-covid-response-ui.pub.cloud-03.pcf.Henry\\_Ford.org/](https://daily-covid-response-ui.pub.cloud-03.pcf.Henry_Ford.org/)

7. Students are required to be vaccinated for:
  - a. Varicella (chicken pox)
  - b. MMR (measles, mumps, rubella)
  - c. TDaP (Tetanus, Diphtheria, Pertussis)
  - d. Flu- Annually
  - e. Hepatitis B vaccination is optional; offered during physical

## **Communications Planning**

Accessibility to the program director and clinical coordinator will continue through means of electronic communication, and telephonic communication as appropriate.

1. We will be using Google Meets as the method of presenting coursework.
2. All students have an email account through Henry Ford to use for communication.
3. All students will be requested to have voice and video conferencing on devices being used for communication.
4. Students will be updated at least every two weeks regarding when or if we will be returning to normal operations.
5. A google meeting will be available everyday to put into all instructors/students calendars.
6. Instructors will need to develop a line of communication for students to ask questions regarding coursework, etc. Instructors are encouraged to use their Henry Ford email for delivery of such information and not give out their personal information.
7. Students are encouraged to download a pdf filler application (i.e., DocHub) to use for exams and homework.

## **OSHA Guidelines**

Each year the students will take an Infection Control test via computer to be reacquainted with the guidelines OSHA has established to protect all personnel within the Hospital. This is MANDATORY.

Each year the students will attend a safety fair within the department to reacquaint them with the policies and guidelines regarding safety issues. These issues include fire safety, lifting precautions, personal protection, electrical safety, chemical safety, and disaster training. This is MANDATORY.

Your test score can be printed off as part of your transcript on the Learning Institute. This is the documentation for maintaining your infection control competency.

**They are also required to have a TB test at your physical and flu shot each year provided by Henry Ford Providence Southfield Hospital. All students are required to be vaccinated for COVID-19.**

